

Waipu Primary PTA

Meeting called to order:

Mon, 12 September 2022 / 7:00 PM / Staff Room by Jenni Mansell

Zoom:

Attendees:

Dee Field, Sarah Budgen, Janine Boulton, Jo Nelley, Jordan McDonald, Glenice Andrews, Julie Turner, Paula Ewers, Neil Troost, Alannah McCarthy

Apologies:

Heather Beaton, Tori Nathan, Sonika Barrington, Rebecca Cook

AGENDA

1. Approve Previous Minutes
2. Chairperson's Report [Jenni Mansell]
3. Treasurer's Report [Sonika Barrington]
4. Principal's Report [Julie Turner]
5. Constitution Update [Heather Beaton]
6. Previous Action items [Dee]
7. Carnival [Dee]
8. Quiz night - new date 25th Nov
9. Container/Ants
10. Hot dogs
11. Uniforms [Janine]
12. Heat pumps
13. Highland Games Request

14. Funding Applications
 15. Trestle Table & Gazebo loans
 16. Quotes for Sickbay shelves
 17. Julie's Monthly Money Request
 18. Other Business
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MINUTES

1. Previous Minutes

Approved Paula and Seconded Jenni

2. Chairperson's Report

Coffee morning, Sarah Budgen came along. In terms of the constitution, Heather has a lot of commitments outside of the PTA at the moment, so I will get the constitution stuff off her and take over work on that. I believe Heather had already highlighted some areas that we needed to update, so I will do some work around these and draft up some notes and feedback to our next meeting.

I think it's important to get this clarified as there have been some gray areas arise over where some issues fall in terms of PTA or school led discussions, so clarity over our role as a PTA would be helpful.

I would hope we can get the constitution finalised by the end of the year.

3. Treasurer's Report

See report [here](#). Total income was \$511 from the last month. Moved by Jenni, seconded by Janine

4. Principal's Report

Getting back into stride. Past couple of weeks we've had NZ Playhouse and Zones Cross Country. Will need a different venue for cross country next year.. This year was quite challenging in terms of course. Gymnastics for the past week. Two junior trips to Whangarei pools and Kamo Wildlife Sanctuary. Robocup for year 3, 4 and Mathex for year 5,6. Did really well and won. Special

mention by judges for great work (Girls: Chloe Robertson, Kaida de Kock, Pearl Loomis, and Emily Dunning. Boys: Dylan Mansell, Ethan Pether, Isaac XX and Heston Clooney).

Cultural day on Wednesday, 10 parents will be presenting their culture. Traditional food on the menu which has been preordered by kids. Senior School Markets next week - culmination of a design process. Haven't decided where money raised will go.

Pukapuka party on Saturday at Bream Bay College - annual event. WPS attend and provide activities for kids. Grandparents day on the 30th.

Camps are coming up in Term 4. Have had meetings about this with parents, good turnout for some.

BOT is on the 21st. First new meeting with the new members and Glenice as the staff rep. Existing members roll over.

5. Previous Action Items (from July meeting):

1. Let Bridget know we've had nothing. Maybe she could ask the croquet club? - done
2. Advertise on FB about coffee morning tea - Janine. - done
3. Jenni to contact EnviroPro re ants. - done
4. Dee to advertise carnival roles in newsletter. - done
5. Carnival job descriptions for movie night - Dee - done
6. Contact Laurel re Barn/Park - done

6. Constitution [Heather Beaton]

No update.

7. Carnival [Dee]

Have confirmed with Laurel re use of Barn and Park etc for 2023. Have set a first carnival meeting with Carnival Hardcore crew for September 19th. Myself, Janine Boulton, Heather Beaton, Jo Nelley, Tori Nathan, Sonika Barrington, Christian Dally. Paul de Kock has also offered to do Inflatables (yay!)

Action: Dee to go back to Trailblazers and try again. Will also try Fun Co. and Smile as an option.

8. Quiz Night

New date 25th Nov

Dee to change the date for the liquor license. Rap, girl groups, clueless. Theme = 90's

Action: PTA to brainstorm some ideas. Find CD's to use as decoration.

9. Container/Ants

Quote was \$390 +GST. Jenni will get other quotes, haven't done so yet. Enviro suggested it could work better having access to all surfaces ie clean container out while it's done and after 20 mins stuff can go back in. Jenni has subsequently spoken to Northpest who do the school on a regular basis.

Outcome: Northpest will come in for \$80-\$120. Need to clean the container out first. Jenni will put dates out for a group to get together.

10. Hot Dogs

Otamatea didn't end up buying our hotdogs. Jenni was thinking to do a lunch order day hot dog/ juice and cookie time \$5 Tuesday of last week of school 27th Sept. Cindy had a handout from previous lunch order day. Might need 1-2 people to help me. Cindy offered some help.

Outcome: Give them to the yr 6's for ag day to sell 100 of them. Donation

11. School Uniforms [Janine]

Julie and Janine went through all the uniforms. Were ruthless. 5 x bins at Janine's house because she couldn't bear to throw them out. She wants to craft them into something we can sell.

Sales = 19 individual sales. Have a few more orders to fulfill. Will have a big sale at market day. Has also sorted a system for knowing what we have and don't have.

Action: Need to go back to Jo Cotterill and check she still wants to do the sales. Hasn't attended any of the sort outs.

12. Heat Pumps

Big Bang = \$7,940 + GST (1x 5.0 kW unit in staff room, 1 x 9 kW unit in Library)

Hubands = \$11,293.07 + GST (1x 6.5kW unit in staff room, 1 x 10.0 kW unit in library)

Shane Batten = \$11,342 + GST (1 x 6.3kW unit in staff room, 2 x 9 kW units in library)

Julie was going back to Hubands and get a better quote then take it to the BOT to see if they will fund it.

Outcome: Unanimous Yes so spend the money on Big Bang quote.

13. Highland Games Request

PTA will put out a request for parents to stick their hand up to run on behalf of the PTA.

They also want to borrow our gazebos on the 1st. We have 6 gazebos. Happy for this to happen. No takers at meeting.

Action: Dee to respond to email okaying the gazebos. Will go out to wider PTA calling for volunteers and failing that, to the school.

14. Funding Applications

FYI that we need to keep Cindy in the loop about funding applications.

15. Trestle Table & Gazebo loans

10 trestle tables, 2 large gazebos

Pickup Friday 4 November 2022

Return Monday 7 November 2022

As a thanks for the loan they will give a donation to the PTA as thanks. No conflicts expected.

16. Sickbay Shelves

Mel wants a small freezer and trolley. Need to find a cheaper option for a freezer.

Action: Go back to Mel and see if she can find a cheaper freezer option.

17. Julie's Monthly Money Requests

None

18. Other Business

First Aid kits:

Janine will sell them at the Labour Day market, has a stall booked. Will need a couple of volunteers. Stall on Ag Day is also a good idea.

Grandparents Day:

Held every second year. Parents bring a plate. Offer a cup of tea and biscuit at 10.30 to those that have travelled. PTA will be required to organise the hot drinks and biscuits and then to serve the lunch. Amy, Anna and Kirstyn have done it in the past. It's a big event, sometimes have had over 300 people.

Each child brings a plate which is taken to the the workshop. PTA then bring it out to the communal area.. 11am have an extended assembly/concert items etc. Lunch at about 12.30. Kids take them through the classrooms and play on the playground etc. Always invite Saorsa to come along.

Action: Buy an urn - approved to spend \$250 on an urn.

Jenni will have a look in the container and work out what we need etc. Plates, tea towels, serviettes etc.

Jenni's Coffee AM:

Monday 19th.

ACTION ITEMS

1. Buy an urn - approved to spend \$250 on an urn. - Jenni
2. Go back to Mel and see if she can find a cheaper freezer option. - Jenni

3. Dee to respond to email okaying the gazebos. Will go out to wider PTA calling for volunteers and failing that, to the school.
 4. Need to go back to Jo Cotterill and check she still wants to do the sales. Hasn't attended any of the sort outs. - Dee
 5. Jenni will put dates out for a group to get together to clean out container.
 6. PTA to brainstorm some ideas. Find CD's to use as decoration.
 7. Go back to Trailblazers and try again. Will also try Fun Co. and Smile as an option. - Dee
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NEXT MEETING

Monday 17th October. First Monday back after holidays.

Meeting closed: 8:33PM